



Stream Restoration Request for Quotation (RFQ)

This Request for Quote is submitted under Stream Restoration or Wetlands Legacy Services Contract # SPB07-13780 & SPB04-878P with the State Procurement Bureau.

Agency: Montana Fish Wildlife and Parks CONTACT: Rick Dorvall	Request for Quote No.: 090012	Date Issued: 7/9/08
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Submit RFQ response via delivery or mail to: FWP Purchasing, 930 Custer Ave. West (ups or fedex) PO Box 200701 (US Mail) Helena, MT 59620. RFQ# 090012 Must be on outside of proposal package.	Responses are due by 2 PM on: 8/7/08
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Expected Work Period: Work period is projected from: August 2008 through August 2009

Category of Service:

<p>1. Water Quality Monitoring:</p> <p><input type="checkbox"/> Fixed Station & Probabilistic Design</p> <p><input type="checkbox"/> Lakes & Streams</p> <p><input type="checkbox"/> Reference Sites</p> <p>2. TMDL:</p> <p><input type="checkbox"/> Targets</p> <p><input type="checkbox"/> Source Assessment/Delineation</p> <p><input type="checkbox"/> Load Allocations</p> <p><input type="checkbox"/> Effectiveness Monitoring</p> <p>3. <input type="checkbox"/> Total Maximum Daily Loads</p> <p>4. <input type="checkbox"/> Stakeholder Participation</p> <p>5. <input type="checkbox"/> Geographic Information Systems (GIS) Services</p> <p>6. <input type="checkbox"/> Remote Sensing</p>	<p>7. <input type="checkbox"/> Water Quality Modeling</p> <p>8. <input type="checkbox"/> Statistical Analysis</p> <p>9. <input type="checkbox"/> Analytical Laboratory Services</p> <p>10. <input type="checkbox"/> DEQ Electronic Data/Information Technical Assistance</p> <p>11. <input checked="" type="checkbox"/> Heavy Equipment Operators</p> <p>12. <input checked="" type="checkbox"/> Revegetation Services</p> <p>13. <input type="checkbox"/> Watershed Coordination</p> <p>14. Communication/Educational Services:</p> <p><input type="checkbox"/> Information & Education</p> <p><input type="checkbox"/> Contract Administration</p> <p><input type="checkbox"/> Information Transfer & TMDL Technical Editing</p>	<p>15. <input type="checkbox"/> Land Use Planning Services</p> <p>16. <input type="checkbox"/> Preparation of Technical Manuals or Circulars</p> <p>17. Environmental Review:</p> <p><input type="checkbox"/> Mining, Air Quality & Water Quality</p> <p><input type="checkbox"/> Major Facility Siting</p> <p><input type="checkbox"/> Amendments to MFSA Certificates</p> <p>18. <input type="checkbox"/> Monitoring of Certified Projects-Major Facility Siting</p> <p>19. <input type="checkbox"/> Groundwater Modeling</p> <p>20. <input checked="" type="checkbox"/> Permit & Compliance Activities</p>
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<p>Expected Work Commitment:</p> <p>Design that can be used for all aspects of permitting, funding and construction bids.</p>	<p>Scope of Work: Design newly constructed and restored channel and revegetation plan for a spring creek. Determine feasibility and design selective barrier near mouth to block fish during rainbow trout spawning period. See additional Scope of Work on page 3.</p>
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<p>The contractor will be required to perform duties including, but not limited to:</p> <p>See attached Scope of Work</p>	<p>Evaluation factors for this RFQ:</p> <p>See Attached Design Scoring Criteria</p>
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Submitted By (Name & Title):			
Phone:	Email:	Fax:	
Date Submitted:			

Instructions to Contractor

Please ensure that you have included the following information in your response, as these are the items that will be used by the agency for evaluation purposes: **Proposal must be organized in the same order as the outline below.**

1. In 5-7 pages, describe your proposed solution and overall approach to the agency's defined Scope of Work. Include all of the following in your response:
2. Introduction
3. Table of Contents
4. Detailed Project Design Proposal that can be used for all aspects of permitting, funding and construction
5. Detailed Time Line and date staff will be available to begin work
6. References
7. Project Lead information and number of staff that will be available for this request and their skill set
8. Staff qualifications specifically working on this project
9. Fixed Cost Proposal :
 - a) the number of hours required for you to complete the Scope of Work
 - b) hourly rate for personnel
 - c) a firm, fixed cost for completing the Scope of Work
 - d) a detailed schedule and project plan to complete the Scope of Work.
10. Additional specialized equipment necessary to complete the defined Scope of Work.
11. Describe a project similar to the one described in the Scope of Work completed by the lead consultant submitted for this work request. Include the outcomes achieved for the customer. Identify and provide current contact information (name, telephone, email, etc.) for this customer.
12. Contractor's contact information for this request. Include project lead name, title, email, and phone and fax numbers.

A Task Order number will be assigned, and formal Task Order issued after a contractor is selected to perform this request.

NOTE: Release of this Request for Quote does not obligate the State of Montana or the Agency to contract for services specified herein.



PROJECT OVERVIEW:

The STATE OF MONTANA, Department of Fish, Wildlife and Parks, (FWP),(hereinafter referred to as “the State”) is seeking a contractor to provide professional design and planning services for the Kickabuck Spring Creek spawning channel project. A more complete description of the services sought for this project is provided in the following Scope of Work.

SCOPE OF WORK:

- Collect topographic, hydrologic, and associated field data to guide channel design
- Develop design plans for spawning channel
- Determine feasibility of a selective fish barrier to exclude fish during rainbow trout spawning period
- Develop conceptual design plans for selective barrier
- Develop figures and calculate quantities of earth to be moved to facilitate 124 and 404 permit acquisition (FWP will take lead on permitting)
- Develop detailed cost estimate to complete channel construction and revegetation.
- Develop detailed cost estimate for construction of selective barrier.

Proposal Requirements:

- **Final Design will be due on or before October 1, 2008.**
- List of expected surveys
- Personnel Qualifications
- Design that can be used for all aspects of permitting, funding and construction
- Provide oversight during construction at the project site to ensure that the project is constructed to the specifications of the design option selected by Fish, Wildlife and Parks.
- **Compensation for project oversight will be capped at 15% of the total cost associated with construction**
- **Fish, Wildlife and Parks may request specific individuals from selected contractor to be on the ground during project oversight.**

NON-MANDATORY SITE TOUR:

There will be a **non-mandatory** site tour that is scheduled for **Tuesday July 22, 2008. Please meet in front of the USDA Service Center, Highway 10 East, Big Timber, MT at 10:00 AM.** Representatives from Montana Department of Fish, Wildlife and Parks and the US Fish and Wildlife Service will be present to provide a site tour, project background, goals and objectives, and answer any questions. Complete proposal **will be due on Thursday August 7, 2008.** Please send proposal to the following address:

Montana Fish Wildlife and Parks
Purchasing
RFQ# 090012
930 Custer Ave. West (For FedEx or UPS)
PO Box 200701 (For US Mail)
Helena, MT 59620

Please email any questions to Rick Dorvall at rdorvall@mt.gov.

Site Tour is weather dependent. Tour may be rescheduled if conditions don't allow access. Hip boots are advised

Please call Rick Dorvall at 406-495-3249 if you are going to attend the site tour.

Offeror must submit one (1) original proposal and four (4) copies.

Cost Proposal Scoring Method

The proposal with the lowest cost receives the maximum points allowed. All other proposals receive a percentage of the points available based on their cost relationship to the lowest. This is determined by applying the following formula:

Lowest Cost x **maximum points available = awarded points**
Cost Being Evaluated

Example: The cost for the lowest proposal is \$100,000. The next lowest proposal has a cost of \$125,000. The total points available for cost = 100 points.

\$100,000 = 80 x 100 = 80 points
\$125,000

Expected Schedule of Events:

RFQ Issue Date.....7/9/08
Non-Mandatory Site Walk Through.....7/22/08
Deadline for Receipt of Written Questions.....7/24/08
Deadline for Posting Written Responses on FWP Website.....7/28/08
RFQ Proposal Due Date.....2 Pm Local Time on 8/7/08
Intended Date of Contract Award.....8/15/08

Dates are for reference purposes only. FWP reserves the right to change any or all dates.

Evaluation Criteria and Scoring Sheet

	Vendor:	Evaluator:	
	Category	Point Value	Points Awarded
Section			
1.0	References/Are the References Applicable to This Type of Project	75	
	Total Possible for Section 1	75	
2.0	Resumes/Company Profile and Experience		
	A. Years of Applicable Experience		
	0 to 5	5	
	5 to 10	10	
	10 to 15	15	
	15 to 20	20	
	>20	25	
	Total Possible for Section 2A	25	
	B. Past Projects? Have Similar Type Projects Been Completed		
	0 to 5	5	
	5 to 10	10	
	10 to 15	15	
	15 to 20	20	
	>20	25	
	Total Possible for Section 2B	25	
	C. Staff Qualifications/ Staff Should Include Expertise in the Five		
	Disciplines of GIS/data management, Hydrology, Botany, Fisheries		
	Biology and Engineering.		
	1 Discipline	5	
	2 Disciplines	10	
	3 Disciplines	15	
	4 Disciplines	20	
	5 Disciplines	25	
	Total Possible for Section 2C	25	

3.0	Ability to Meet Supply Specifications		
	A. Knowledge/Experience of Stream Restoration Techniques	83	
	B. Knowledge/Experience of Spring Creek Channel Design	83	
	C. Knowledge/Experience in Yellowstone Cutthroat Trout Restoration	84	
	Total Possible for Section 3.0	250	
4.0	Method of Providing Services		
	A. Does Work Plan Adequately Address Project Goals	100	
	B. Does Work Plan Gather Necessary Data For Project Design	100	
	C. Does Timeline Allow for Data Collection at Realistic Times/Seasons	100	
	D. Does Proposal Include Cost Estimate for Construction of Barrier	100	
	Total Possible for Section 4.0	400	
5.0	Cost Proposal		
	A. Cost for Design Only		
	Total Possible for Section 5.0	200	
	Cost will be evaluated using the Ratio Method.		
	Lowest Cost divided by Cost being evaluated x Maximum Points Possible = Points		
	Total Points Awarded for this Quote		
	Total Possible Points 1000		